

**AGENDA
BOARD OF SELECTMEN
March 25, 2008
7:00 p.m.
Town Building**

Public Input

Chairman's Comments

Town Administrator's Report

Meeting Minutes

Visitors

- 7:10 pm Eagle Scout project proposal – Andrew Bolton
- 7:20 pm Appointment to Local Access Channel Advisory Committee
- 7:25 pm Appointment to Cemetery Committee
- 7:30 pm Snow property progress update – Bob Wilber

Action/Discussion

- Contract and RFP approval by Selectmen
- DEP Assabet River study group representative
- Announcement of Keno-to-Go lottery ticket sales
- Town Administrator's FY09 Budget recommendation

Selectmen's Master Planning

Liaison Reports, if any

Adjournment

Posted 3/21/08

Correspondence

Town:

Verizon application for Cable TV license, rec'd 3/10
Letter of interest in Local Access Channel Advisory Committee membership, rec'd 3/11
Letter of interest in Cemetery Committee membership, rec'd 3/11
Army Corps of Engineers letter re Stow rep on Assabet River study, rec'd 3/14
ZBA decision re Selectmen's permit request for Snow property, 3/14
Boston Metro Planning Org invitation re Mobility grant application, rec'd 3/17
CC of Inspector General's request for 40B audit info, rec'd 3/17
Mass State Lottery Comm notice re new Keno-to-Go program, rec'd 3/17 and 3/20
Planning Board memo re Snow property recreational fields, rec'd 3/20
Common Cause E-Government Award for 2008 for Stow website, rec'd 3/20

General:

MBTA Advisory Board agenda for 3/18, rec'd 3/14
Notice of CHAPA Conference on 40B changes on 4/11, rec'd 3/17
Exec Office of Energy and Environmental Affairs DVD on Smart Growth 2007



Town of Stow
BOARD OF SELECTMEN

Stow Town Building
380 Great Road
Stow, Massachusetts 01775
(978) 897-4515 selectmen@stow-ma.gov Fax (978) 897-4631

NOTICE OF VACANCY

**Local Access Channel Advisory Committee
One member**

Duties: Assist and help oversee the creation and delivery of Interactive Broadband services that will be used to provide information to residents through its community access television channel.

Qualifications: Registered voter of Stow.

Term: Appointment by the Board of Selectmen to fill an unexpired two-year term ending June 30, 2008.

Application: The Board of Selectmen will be accepting applications until 5:00 pm on Friday, March 14, 2008.

Posted March 4, 2008

Susan McLaughlin

From: Chris_Funkhouser@APTonline.org
Sent: Tuesday, March 11, 2008 6:50 PM
To: selectmen@stow-ma.gov
Cc: stowtv@stow-ma.gov
Subject: LACAC posting

To: Stow MA Board of Selectmen

I am applying for the volunteer position of Stow LACAC committee member. I have been serving as an alternate member for the past 18 months. I have an interest in the work of the channel and am employed in a related industry, public television distribution. My work history is stated below for your reference.

If you have any questions regarding my interest or qualifications please let me know. Thank you for your consideration.

Best regards,

Christopher Funkhouser
27 Carriage Lane
Stow, MA 01775

Christopher Funkhouser employment history 1998 - present

American Public Television, Boston MA

2007 - present, VP Exchange Programming and Digital Services

2004 - 2007, VP Exchange Programming, Digital and Distribution

Services

2000 - 2004, VP Exchange Programming and Distribution Services

1998 - 2000 Director, Exchange Programming

1992 - 1998

WLIW, Channel 21, Long Island NY

Director of Programming

1984 - 1992

New Hampshire Public Television, Durham, NH

1986 - 1992 Program Manager

1984 - 1986 Manager, Continuity and Traffic

1978 - 1984

Vermont ETV (now Vermont Public Television), Colchester, VT

Continuity Assistant

Education: Colgate University, Hamilton, NY

BA, English, 1977



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NOTICE OF VACANCY

CEMETERY COMMITTEE

One member

Duties: Management and care of the Town's cemeteries and burial grounds; establishment of rules and regulations; appointment of such employees as are necessary to maintain the cemeteries.

Qualifications: Registered voter of Stow.

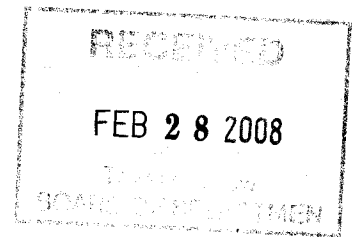
Term: Appointment by the Board of Selectmen to fill an unexpired three-year term ending June 30, 2008.

Application: The Board of Selectmen will be accepting applications until 5:00 p.m. on Friday, March 14, 2008.

Posted March 4, 2008

February 28, 2008

Board of Selectmen
380 Great Road
Stow, MA 01775



I would like to fill the unexpired term of the Cemetery Committee. I am a registered voter of Stow and wish to contribute to the town by helping this committee. I have been an associate for a while on the committee and have a good feel of the operations.

I would be more than willing to talk with the Board at any time.

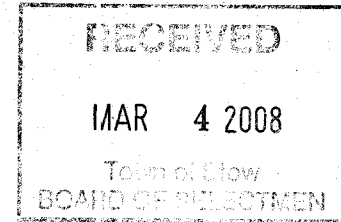
Thank you

William E. Clayton
210 Hudson Road
Stow, MA 01775

978-562-7076



TOWN of STOW
CEMETERY DEPARTMENT
Stow, Massachusetts 01775



February 28, 2008

Board of Selectmen
Town Bldg.
Stow, MA

Dear Board Members:

I have notified the Town Clerk of my resignation from the Cemetery Committee, to take effect immediately.

William Clayton has been an Associate Member for several months and has proved to be an asset to the Committee. Rred Dodge offered him the position and he is interested.

Sincerely,

Chris Potter



DEPARTMENT OF THE ARMY
NEW ENGLAND DISTRICT, CORPS OF ENGINEERS
696 VIRGINIA ROAD
CONCORD, MASSACHUSETTS 01742-2751

REPLY TO:
ATTENTION OF:

March 11, 2008

Engineering/Planning Division
Planning Branch

MAR 14 2008

Stephen M. Dungan
Chairman, Stow Board of Selectmen
Stow Town Building
380 Great Road
Stow, Massachusetts 01775

Dear Mr. Dungan:

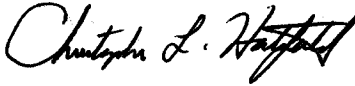
Thank you for your request that a representative of the town of Stow be added to the Study Coordination Team for the Assabet River Sediment and Dam Removal Feasibility Study. This study is being conducted under the Corps Planning Assistance to States Authority through a cost sharing agreement with the Massachusetts Department of Environmental Protection (MassDEP). The MassDEP has entered into a Memorandum of Understanding (MOU) with the six Assabet River Consortium communities (Marlborough, Shrewsbury, Westborough, Northborough, Hudson, and Maynard) for the study. The MOU establishes a Study Coordination Team (SCT) made up of twelve members, six from the above communities and six selected by MassDEP including the Organization for the Assabet River (OAR).

Although we cannot change the make-up of the SCT we would be more than happy to have a representative from the town of Stow attend future meetings and provide input to the project. For consistency reasons however we ask that one representative from the town of Stow be designated to attend future SCT meetings, participate in discussions, and review future documents that may be generated. We also ask that any information provided to the town be limited to internal review and comment and not to be distributed to the general public in any way until the SCT committee determines it is appropriate to do so. This is intended to limit the amount of misinformation and/or partial information distributed until a complete draft report is available.

Please provide the Stow representative contact information to Ms. Barbara Blumeris at: barbara.r.blumeris@usace.army.mil at your earliest convenience.

We are pleased to work with you on this important study. If you should have any questions, please do not hesitate to contact Ms. Blumeris of my staff at (978) 318-8737.

Sincerely,


for John R. Kennelly
Chief of Planning

Copy Furnished:
Stow Conservation Commission
Stow Town Building
380 Great Road
Stow, Massachusetts 01775

Mr. George Gustfason
2186 Crawford Court
The Villages, Florida 32162

Mr. Glenn Haas, MassDEP
Division of Watershed Management
Department of Environmental Protection
1 Winter Street
Boston, Massachusetts 02018



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BOARD OF SELECTMEN

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December 17, 2007

Barbara Blumeris
U.S. Army Corp of Engineers
696 Virginia Road
Concord, MA 01742

Dear Ms. Blumeris:

The Stow Board of Selectmen is very concerned about the proposed removal of the Ben Smith Dam. As I am sure you know, several representatives from Stow provided similar comments at a hearing held recently in our town.

An even greater concern is the lack of representation of Stow on the Study Coordination Team that is responsible for evaluating this issue and making a recommendation. Although the Ben Smith Dam is not in Stow, the Assabet River flows through our community. Removal of the dam would very likely alter the width and depth of the river to the detriment of recreational activities. It would also negatively impact our ability to use the river as a source of water for fire protection.

Therefore, the Stow Board of Selectmen respectfully requests that a representative from the Town of Stow be added to the Study Coordination Team as soon as possible. I hope to hear from you in the near future.

Thank you.

Sincerely,

Stephen M. Dungan
Chairman, Stow Board of Selectmen

cc: Stow Conservation Commission

Massachusetts State Lottery Commission

*60 Columbian Street
Braintree, Massachusetts 02184-1738*

*Tel: (781) 849-5555
Fax: (781) 849-5546
TTY: (781) 849-5678*

*TIMOTHY P. CAHILL
Treasurer and Receiver General*

*MARK J. CAVANAGH
Executive Director*

Licensing Authority

March 14, 2008

Dear Sir/Madam:

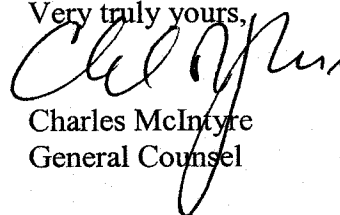
In accordance with Massachusetts General Laws, chapter 10, section 27A, (as amended on 5/20/96), you are hereby notified that current Lottery agents in your city/town are now eligible for a new type of Keno license, specifically to sell "Keno-to-Go." The details of this new Massachusetts State Lottery Commission (MSLC) product are described in the enclosed letter from MSLC Executive Director Mark J. Cavanagh. A list of eligible agents is also enclosed with this letter.

If the city/town objects to the issuance of a "Keno-to-Go" license, it must claim its right to a hearing before the MSLC within twenty-one (21) days of receipt of this letter.

In accordance with section 27A (b), the objection of the city or town must be "as a result of an official action" taken by said city or town regarding the Keno-to-Go applicant. In order to be fair and apply the same criteria to all cities, towns, and applicants, the MSLC defines an "official action" to be one in which the applicant appeared, or was given the opportunity to appear, before the licensing authority to discuss the issue at the local level in a open hearing or meeting prior to the hearing at the MSLC.

Please address your written objection to me, or if you have any questions, please feel free to contact me at the above address. I can also be reached at (781) 849-5515.

Very truly yours,


Charles McIntyre
General Counsel

CRM/ps
Enc.



*Supporting the 351 Cities and Towns of Massachusetts
Visit our Web Site: www.masslottery.com*



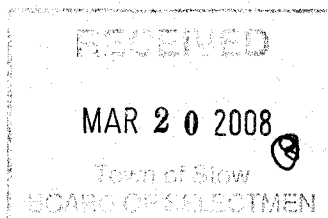
Timothy P. Cahill
Treasurer and Receiver General

Massachusetts State Lottery Commission
60 Columbian Street
Braintree, Massachusetts 02184-1738

Mark J. Cavanagh
Executive Director

Mr. Stephen Dungan

380 Great Road
Stow, MA 01775



March 18, 2008

Dear Mr.Dungan:

The Massachusetts State Lottery's commitment to our 351 cities and towns is the bedrock principle that guides our daily activities. Every community from the Berkshires to Cape Cod is counting on us to raise revenue for police officers, firefighters, teachers and other essential municipal services.

During these times of tight budgets and soaring costs, we are redoubling our efforts to help you serve your constituents. The Massachusetts State Lottery is in the midst of its best year ever, with sales projecting to increase by more than 6 percent, along with profits of more than \$900 million.

The Massachusetts Municipal Association notes that Lottery profits are the sole source of unencumbered revenue for Stow and the other 350 cities and towns. Stow received \$ 516,965 in Lottery aid this year alone.

We are always searching for new initiatives to maintain and increase aid to Massachusetts communities. Our latest venture, **KENO to go**, will raise millions more for communities with no added state or local expenditure.

We propose selling **KENO** tickets at all existing agents rather than the limited number who currently offer the game. These new transactions would be identical to customers buying tickets for our other on-line games, such as Megabucks and Mass Cash.

CONFIDENTIAL

As part of this program, we would not be adding any KENO screens to any establishment in any community in the Commonwealth. There would be no apparent difference in Lottery transactions to the average customer.

Players would be able to take tickets home and check their numbers on their computer. This policy provides all Lottery customers the opportunity to play **KENO**.

We are contacting every community to inform officials of this change, and we are offering to discuss **KENO to go** in greater detail with you or any member of municipal government. Furthermore, any community reserves the right to opt out of the **KENO to go** program.

We hope that you will choose to work with us as we attempt to raise more revenue for your town. We are confident **KENO to go** will be a reliable source of additional revenue for our communities in 2008 and for years to come.

Please feel free to contact me at 781-849-5555 or at kenoletters@masslottery.com to discuss this or any other issue pertaining to the Massachusetts State Lottery. Thank you for your attention to this matter.

Sincerely,



Mark J. Cavanagh
Executive Director



to-go

Official City	Name	Address	City	Zip
STOW	COLONIAL SPIRITS	117 GREAT RD	STOW	01775
	KEN'S LIQUOR SHOPPE	8 HUDSON ST	STOW	01775
	RUSSELLS CONV STR OF STOW	390 GREAT ROAD	STOW	01775
	SHAW'S #552	155 GREAT ROAD	STOW	01775
	STOW BROOK GULF	626 GREAT RD RT 117	STOW	01775